

WORKSHEET B

Title		Succesful task completion	
Objective(s)		To create a task while taking into account cognitive factors	
Keywords		task – skills – capacities – context – interaction	
Ref to the guide		Ref to the CEFR	
III.3, III.4		CEFR 7.3.1	
Task			
Step 1 († †)			
<p>a) Imagine a task for your learners taking into account the factors which can facilitate its successful completion (type of task, theme(s), type of text, interactional schemata, background knowledge, relevant sociocultural knowledge). Detail the necessary skills as well, then fill in the grid:</p>			
TASK		SKILLS	
Ex. To organise an exchange with foreign partners		Organisational and interpersonal skills	(To detail...)
		Learning skills
		Intercultural skills	
<p>b) Now create a visual representation of your task using a big posters and coloured cards.</p>			
Step 2 († †)			
<p>Read the following quotation (CEFR 7.3.1 p. 161) referring to the ability to cope with processing demands.</p> <p>"A task is likely to make greater or lesser demands depending on the learner's capacity to:</p> <ul style="list-style-type: none"> • handle the number of steps or 'cognitive operations' involved, and their concrete or abstract nature; • attend to the processing demands of the task (amount of 'on-line thinking') and to relating different steps of the task to one another (or to combining different but related tasks)." 			
<p>Now consider if your task is more or less difficult, according to the factors indicated by the CEFR.</p>			
Step 3 († † †)			
<p>Discuss your work within the group. After the exchange, go back to your visual representation and add/ move/modify the suitable cards to highlight the fundamental steps or cognitive operations involved.</p>			